



Beach House or Pavilion Rental Application

Isle of Catalina 2701 Catalina Drive Orlando, Florida 32805

We are very glad you have chosen the Beach House or Pavilion for your upcoming event. There are many volunteers that work very hard to make sure your event is enjoyable. If there are any rules or requirements that may need to be modified for your event, the Beach House Manager must be notified to get Boards Approval. For Beach House rental rules and requirements refer to ICHA Beach House Rental Contract.

Information Needed

I am applying to rent the **Beach House** or **Pavilion** (please circle one)

Name(s): _____

Address: _____

Phone Number(s): _____ 2nd Number _____

Email Address: _____

Purpose of Rental: _____

Numbers of Guest: _____

Rental Date: _____

Start Time: _____ End Time: _____

*We the undersigned acknowledge that there have been no representations other than those contained in the ICHA Beach House Rental Agreement sheet. This rental is for the use of the property owner who signs below, who agree to be present for the entire rental period, and agree to be the available to the ICHA representative for any issues during the rental period.

ICHA Property Owners Name (print) _____

ICHA Property Owners Name (signature) _____

Date: _____



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Requirements and Process

- 1) You must be a Resident in good standings with Isle of Catalina Homeowners Association.
- 2) You **ARE NOT** renting the Beach House or Pavilion for a Resident who is NOT in good standings with the ICHA.
- 3) Fill out and submit a Rental Application.
- 4) Fill out and submit a Rental Contract.
- 5) Submit a Deposit [cashier's check or money order, no personal checks or cash accepted] for \$200.00 [\$250 vacation weekend rental] - Payable to Isle of Catalina Homeowners Association
- 6) Submit Rent [cashier's check or money order, no personal checks or cash accepted] for \$214.00 [\$267.50 vacation weekend rental] - Payable to Isle of Catalina Homeowners Association
- 7) To access Beach House property, you must have a key card to open the gate.

Rentals will not be reserved until rental application, rental contract, and checks have been submitted to the Beach House Manager.

The Rules

- 1) **Hours of Operation** - 10:00am to 10:00pm (cleaning crew till 11:00pm)
- 2) **Attendees** - 50 people maximum due to fire code.
- 3) **Parking** - Guest must park near Beach House Area to make sure they do not block boat ramp area. No parking beyond the white poles that surround the parking lot.
- 4) **Noise Level** - The anti-noise ordinance will be strongly enforced by Orlando Police Department. An excessive noise violation will cause loss of deposit. If there are complaints from the Neighbors in regards to loud music you will lose deposit.
- 5) **Cancellation Fees** - \$50.00 or \$100.00 if less than 10-day notice, Cancellations must be done in writing. (may be reviewed by board for extraordinary circumstances)
- 6) **Clean up** - The Beach House and Grounds must be returned in the condition you received them. If clean-up requirements are not preformed, cleaning fees will be deducted from rental deposit, (but not limited to deposit.) Some of the cleaning charges listed on last page of agreement. Clean up must be done the same day as the rental
- 7) **Pets** - No Pets allowed.
- 8) **Cover Charges** - Money or fees exchanged for entrance into the activity/function is strictly prohibited.
- 9) **No Smoking** - No open flame (candles, tiki torches, etc.) are prohibited inside the Beach house.
- 10) **Beach House Key Code** - You will receive a key code 24 hours prior to rental, resident must have key card for the gate in order to access the property. (the key code to the beach house can be used to access the Beach House starting at 10:00 am the day of the rental)
- 11) **Inflatable Games** - No inflatable slides or jumping rooms to be used on property.
- 12) **Stove & Oven** - The use of the stove and/or oven is ONLY to reheat food. NO COOKING allowed.

Things you must understand before signing

- I understand that renting the Beach House OR the Pavilion is a privilege, and The Board of Directors can revoke this privilege at any time, and has the right not to return my deposit for reasons that have not been stated. I understand that I am responsible for the conduct of my guest and the safeguarding of ICHA property. Isle of Catalina Homeowners Association (ICHA) is not responsible for your or your guest's personal property brought onto Beach House property.
- I [property owner] will be in attendance at the facility at all times during the day of the rental and assume all risks.
- **No soap or paper products are supplied for the kitchen or bathrooms**
- Renter must currently have a gate key in order to enter the property the day of the rental and open the gate for their guests
- I accept full responsibility and assume all risks and agree to hold harmless the Isle of Catalina Homeowners Association (ICHA) and its agents from any and all claims resulting from activities during or as a result of my rental.
- I grant ICHA the right to place a lien against my property for the purpose of collection to repair damages done during my rental.
- I recognize that other members in good standing have the right to use the Beach House area or facilities during my rental hours. I am renting the Beach House OR Pavilion not the entire grounds. My event must be contained to the rented area or my deposit will be forfeited. **Renter's Initials** _____
- The mechanical gate is to remain closed during the day. The electronic key will be used to open the gate for each guest's entry.
- I am aware if my Event or Guests become an annoyance in any manner to the other Residents of the Isle of Catalina, the Event will be terminated and my deposit will be forfeited, also my future resident rental privileges could be revoked for up to two years upon Boards request.



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- By signing this Contract, I/we understand that this is a legal and binding agreement; I have read the agreement in its entirety and understand the meaning of its content.
- By signing this Beach House Rental Contract, I am agreeing to abide by the following Rules, I am also agreeing to meet the requirements listed.

- Facilities are rented on a first come, first serve basis; certain restrictions apply.
- The use of the Isle of Catalina Home Owners Association property, facilities, equipment and furnishings are the exclusive privilege of Association members and their guests. They are not to be used for any purpose in violation of applicable city, county, or state statutes, or Association Rules, Regulations or policies.
- Money or fees exchanged for entrance into the activity/function is strictly prohibited.
- Food/alcoholic beverages may be served.
- The oven & stove are to be used for heating food up ONLY, they are NOT for cooking.
- Decorations are permitted; certain restrictions and conditions apply.
- Rice, birdseed or confetti throwing is prohibited.
- Association facilities may be rented for political events under certain guidelines.
- Smoking and any open flame (candles, tike torches, etc.) are prohibited inside the Beach house.
- Isle of Catalina parking lots and/or parking spaces are restricted to a "first come, first serve" basis only.
- Signs may not be places on ICHA property without prior written approval.
- Flammable liquids or flammable gas is not allowed without the prior written permission.
- Reservations may be made a maximum of six (6) months in advance.
- Live entertainment and amplified music may be permitted with prior written approval.
- Rentals exceeding fifty (50) people will lose their deposit.
- In order to provide continued service to the residents of the Isle of Catalina, Isle of Catalina Homeowners Association activities (i.e. board meetings) have priority.
- All counter areas and tabletops used must be in clean condition; kitchen clean-up includes all equipment, appliances and surfaces.
- Trash must be placed in the outdoor garbage cans; no trash is to left in Beach house.
- No inflatable jumping rooms on the property, or you lose deposit
- A Beach House Rental Agreement must be completed in full and accompanied with full payment of all fees and deposits at the time of reservation. All fees, deposits, etc. must be paid by the resident signing the Rental Agreement.
- Resident's deposit check will not be cashed unless there are damages at the time of rental or maximum occupancy rules have been violated. If the reservation is for multiple dates lasting more than three (3) months, the deposit check will be cashed and the refund check will be issued no later than thirty (30) days after the last rental date.
- A cancellation fee of \$50.00 will be charged for canceling the facility rental once processing has begun. Cancellation of the facility rental must be made in writing no later than ten (10) days prior to the requested rental date in order to have any applicable amounts refunded.

Holidays are as follows:

New Year's Eve
New Year's Day
Christmas Eve
Christmas Day
Independence Day (July 4th)
Thanksgiving Day
Labor Day
Memorial Day



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Fees for Clean Up, and Rule Violations.

- | | |
|--------------------------------|----------------------|
| 1) Oven not cleaned | \$25.00 |
| 2) Chairs not stacked | \$25.00 |
| 3) Bathroom not cleaned | \$25.00 per bathroom |
| 4) Floor not mopped | \$25.00 |
| 5) Trash not removed | \$25.00 |
| 6) Lights left on | \$25.00 |
| 7) A/C not reset to 78 degrees | \$30.00 |
| 8) Building left unlocked | \$50.00 |
| 9) More then 50 people | \$150.00 |
| 10) Sink and Counter tops | \$25.00 |
| 11) Refrigerator not clean | \$25.00 |
| 12) Outside area not cleaned | \$25.00 |
| 13) Noise Violation | \$150.00 |
| 14) Parking Violation | \$50.00 |
| 15) Gate left unlocked | \$25.00 |

*All fees, deposits, and charges, are subject to change with approval by The Board of Directors.

We are very glad you have chosen to have your event at the ICHA Beach House. There are many volunteers that work very hard to make sure your event is an enjoyable one. If there are any rules or requirements that may need to be modified for your event, the Beach House Manager must be notified to get Boards Approval. We would like to hear your ideas that can help us reach our goal of providing a great service for the residents of The Isle of Catalina.

Thank You for Your Support! Have a Safe Event!

This Rental will be for the following event: _____ On the day of: _____

Rented by (printed)

Renter's address

Signature of Renter

Date

Rental Fee - \$200.00 Tax - \$14.00 Total = \$214.00

Rental Fee [Vacation Weekend]- \$250.00 Tax - \$17.50 Total = \$267.50

Rental Deposit = \$200.00

For Beach House Manager Use Only

Total extra Fees: _____ Reasons for Fees: _____
